

STUDENT RECRUITMENT



Applied Engineering College
كلية الهندسة التطبيقية



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WWW.APPLIEDENGINEERINGCOLLEGE.COM

In Partnership
with



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6.1 Eligibility of the Applicant:

The College will consider for admission prospective applicants who are interested in a future career as an Applied Engineer or a vocational trainer. Applicants must fulfill the following conditions:

1. Being a male Saudi national or has a Saudi mother
2. Having graduated with Diploma from one of the Colleges of Excellence (CoE), Colleges of Technology (CoT) or an equivalent recognized institution
3. Proof of sufficient English language skills
4. Pass the admission test
5. Pass the admission interview
6. Not having been dismissed from TTC
7. The applicant is healthy
8. Government employee could be accepted, provided he can bring the consent of his employer

The College considers all appropriate applicants through a competitive process. The College selects for admission prospective students based upon prior their academic achievements, proficiency in English, and the successful completion of an AEC admission test and interview.

6.2 How to Apply

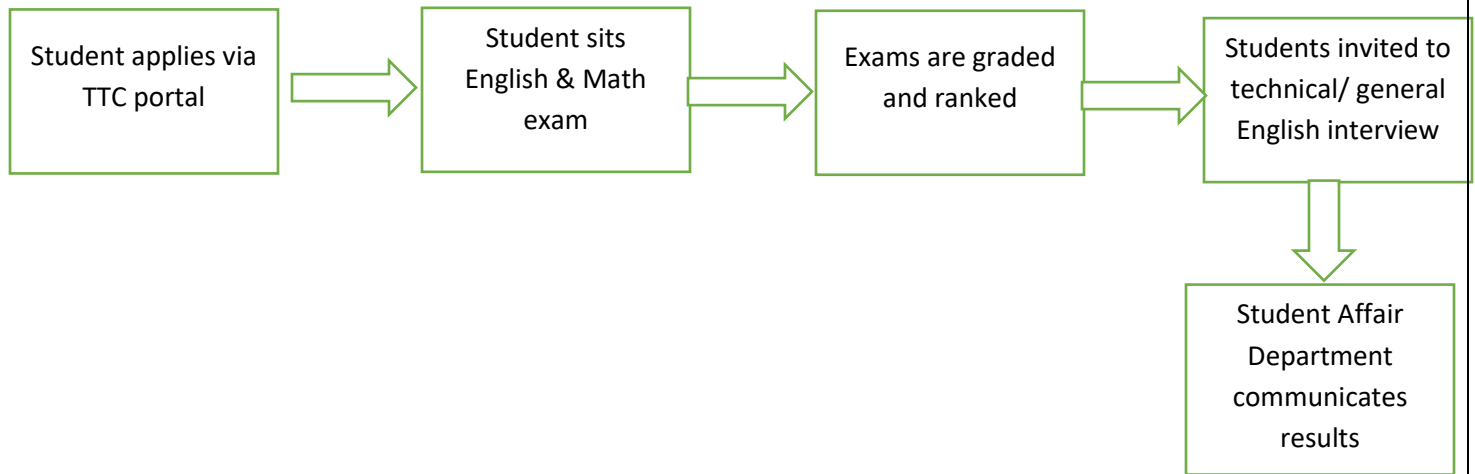
Students must follow the TVTC application guidelines and upload all documents onto the TVTC website. If students have any issues, then they can visit the AEC website:

<http://www.appliedengineeringcollege.com> or send an email to: help@ttcollege.edu.sa.

The initial stages of the application process are all controlled by the TVTC. In order for an application to be accepted onto the TVTC portal they must meet the TVTC established guidelines. Once the gate closes all applications are forwarded to the AEC Student Affairs Department who then organize the entrance exams in different location across the Kingdom.

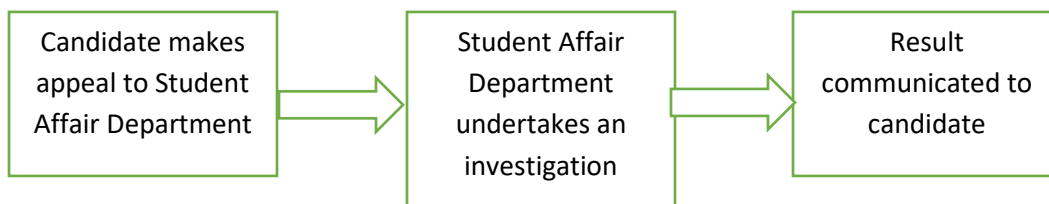
Prospective students who have submitted their application via the TVTC website are invited to one of our testing centers spread across the Kingdom. Examinations are administered by the institutes Student Affairs Department under the AEC Examinations policy. The exam tests for

English and Mathematics competencies that meet the minimum requirements of our programs. The Student Affairs Department at the AEC is responsible for grading and ranking the outcomes. Applicants who pass the examination are invited to a face-to-face interview with our academic staff. During the interview, they will face general English questions (EEE teachers) and technical questions (MT/ICT/EET teacher) designed to assess the suitability of a candidate’s basic skills and knowledge. Finally, Student Affairs informs successful and unsuccessful applicants and outlines the next steps.



6.2.1 Appeal Process

If a student is unhappy with any stage of the recruitment process, he can submit an appeal request and it will go through the AEC process:



6.3 Documents Needed for Registration of Admitted Students

- AEC application form
- ID card and two copies
- Original diploma certificate two certified copies
- Original transcripts (academic records)

- Four personal photos

6.4 Important Information

Meeting the conditions for application does not necessarily mean being accepted. Admission is subject to competition based on

Grade Point Average (GPA)

Prior academic achievements

Proficiency in English

AEC admission test, and an interview

The specialization will only run if there are a sufficient number of admitted applicants

The prospective applicant is solely responsible for following up on the application and on the admission procedure through AEC website <http://www.appliedengineeringcollege.com> where he is able to track progress and the outcome of his application.

Prospective applicants are expected to be present on the date, time and place of the admission test. Otherwise, the applicant cannot be considered for this application period.

Admitted students are expected to register in the given time frame. Otherwise, the admission will be voided.

Any false information or any false document will result in automatic cancellation of the application or admission.

TVTC does not guarantee government jobs in the TVTC system anymore.

The college reserves the right to convert the student's specialization pathway to an alternative pathway within the corresponding Technical Engineering

6.5 Recognition of Prior Learning (RPL)

The AEC recognizes the prior learning of students through a consistent and transparent process whereby credits are awarded to students who have successfully completed a diploma program at a CoE or TVTC college. The program structures designed by the TVTC/ CoE have been verified and are aligned to the academic needs and requirements of the AEC. Consequently, students who graduated from these programs are automatically awarded 60-credit points.